

MEMORANDUM

TO: Melbourne BEEB
FROM: Randall W. Parkinson
BEEB Chair
SUBJECT: Meeting with City Staff
DATE: January 31, 2019

Today I met with Shannon Lewis (City Manager) and Ralph Reigelsperger (Public Works and Utilities Director). The purpose of the meeting was a means of introduction and to review BEEB discussion topics/action items. The following were discussed (no priority intended):

1. 5-year CIPs. Encourage staff to consider energy efficiency opportunities.
2. Ongoing energy efficiency efforts. Create a catalog of accomplishments.
3. Guaranteed Energy Savings Performance Contracting. How best to proceed?
4. Creation of a City energy efficiency policy. Ongoing.
5. New police headquarters. BEEB strongly encourages the City to emphasize energy efficient design and construction technologies.

Both conveyed strong support of the BEEB and I was very encouraged by their interest and enthusiasm towards our mission. It was agreed, the best way forward was to ensure robust collaboration during the development of BEEB recommendations that may be made to the City Council. Two action items identified:

1. Staff will review our CIP recommendations and provide input to be considered during an upcoming BEEB meeting.
2. Staff will create a catalog of existing (and thereafter future) accomplishments demonstrating the City's commitment to energy efficiency and associated benefits. The BEEB should consider how best to convey this information to the general public.